



ST IGNATIUS
CATHOLIC SCHOOL

Health and safety plan v4

We are still working within Red framework at school with the following changes:

- No mandated vaccines in education setting
- No need to scan in
- No vaccine passes required

| Mitigations | Notes |
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| <p><i>From Tuesday 5th April</i></p> <p>Visitors</p> <ul style="list-style-type: none">● Parents will be able to drop off and pick up children from the school grounds.● Parents are encouraged to wear masks on site and should not enter the indoor spaces for the rest of Term 1● No assemblies to be held this term and in Term 2 assemblies will be held in Learning Community groups.● Visitors (not parents) - to sign in at office, no longer need to use QR codes but are required to wear masks unless exempted● Parents coming into school outside drop off and pick up times to come in through the office and sign in & wear masks unless exempted | <p>All children onsite.</p> |
| <p>Keeping staff safe</p> <ul style="list-style-type: none">● minimise as much as possible, staff working across groups/classes of students● keep indoor spaces well ventilated.● All current staff are fully vaccinated● Where possible staff to stay 1 metre physically distanced for meetings indoors (assuming the space is large enough and well ventilated)● ensure there are sufficient and appropriate staff onsite to support first aid and emergency responses● No other people (eg: music tutors) will be onsite until Term 2, with the exception of Kapa Haka. See notes above for visitors. | <p>Staff meetings on Wednesdays for teachers can go ahead in the staffroom</p> <p>Duty bags are replenished and used for scrapes etc. no children to come to the health room/office for plasters.</p> |

- Staff will follow mask wearing and distancing protocols in shared areas such as the school office/staff room
- meetings with parents/outside agencies will continue to be held virtually if possible but can also be on site in a well ventilated space.

Good hygiene and public health practices

- good hand hygiene and cough & sneeze etiquette
- only use indoor spaces that can be kept well-ventilated
- for those in a group, there is no specific physical distancing requirement inside or outside, but a one-metre distance is recommended wherever practicable, particularly between adults
- place furniture as much as is practicable, to support physical distancing and space between individuals
- disinfect and clean surfaces daily
- keep rooms well ventilated – windows and doors open where possible. Use CO2 monitor to check levels.
- masks are required to be worn when inside by all staff and students and in years 4 to 6 (unless otherwise exempted). Note that in classes of mixed year groups teachers can be pragmatic about enforcement for Year 4s. Face coverings are not required outside, although teachers may choose to encourage them.
- parents and caregivers are to wear masks if they have to come inside to settle children.
- make use of outdoor spaces as much as possible
- display posters promoting good practices
- Face masks required on school transport for Y4 and above (bus teacher to check)

Sanitiser in spaces and Covid-19 posters up in spaces

Ventilate spaces using open doors and windows.

Windows and doors are to be opened each morning before children arrive.

Air con units may be used but windows and doors MUST stay open at all times for air circulation. Air Con to be turned off when not using the space. Doors left open when spaces left empty.

There is no requirement for masks to be worn in Years 1-3 but anyone who chooses to wear a mask should be supported to do so.

Year 0-2 teachers do not have to wear masks when teaching but will need to wear them when moving to other areas of school e.g office, staffroom

Updates are given to parents via Heads up and on the school website

Managing illness

- those who are unwell stay home (and they should phone Healthline or their GP to seek advice about getting tested)

Teachers to send unwell children to office or request someone from admin to go and get them.

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| <ul style="list-style-type: none"> ● observe students/children for symptoms and those presenting as unwell to go home - arrange for parents and caregivers to come and pick up ● facilities are in place to support isolation if becoming unwell when onsite. | <p>Health Room to be used by no more than one child at a time. If additional spaces are needed we can use the meeting room, library, AP office</p> |
| <p>Managing cases</p> <ul style="list-style-type: none"> ● We are required to inform the Ministry of Education Auckland Response team of daily case numbers. Principal to send email to CovidResponseAuckland@education.govt.nz | |
| <p>Supporting those with complex medical needs</p> <ul style="list-style-type: none"> ● staff to work with their GP or specialist if they need help understanding their own level of risk and how best to stay healthy. ● children with complex medical needs can seek advice from their health professional about whether it is appropriate to come to school. | <p>All our current staff are double vaccinated</p> <p>SENCO to work with families with children that have complex medical needs about the risk of being at school</p> |
| <p>Managing emergencies</p> <ul style="list-style-type: none"> ● the priority in an emergency will be to keep students and staff safe from the threat arising through the emergency event – fire, flood, earthquake etc., rather than expect all COVID-19 public health requirements to continue to be met ● ensure there are sufficient staff onsite to support first aid and emergency response requirements | <p>All current, permanent teachers and staff have up to date First Aid training certificate</p> |
| <p>Limit events onsite</p> <ul style="list-style-type: none"> ● Curriculum based events at school can go ahead during the RED protection framework | <p>Term 1 - all events held outside to minimise risk</p> |
| <p>Outside activities encouraged</p> <ul style="list-style-type: none"> ● exercising and singing should still be held outdoors ● physical education classes and break time activities can include access to sports equipment including playgrounds, but hygiene practice should be observed before and after playing with equipment ● Children have access to playgrounds | <p>Hand hygiene practice when leaving learning spaces and arriving in the learning spaces.</p> <p>Cones segregating areas can be removed. Year 3s may use the junior playground again.</p> |

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| <p>Communication</p> <ul style="list-style-type: none"> ● review communication practices so that staff, students and whānau get the information they need and in a timely way ● regularly remind staff and whānau to update their contact information ● Hybrid learning will be established with the school website as the main portal for students and whanau to access this learning | <p>Daily notices for staff and students (staff must pass relevant information onto students daily)</p> <p>Weekly newsletters to parents and additional emails as necessary</p> <p>Website Covid page to be regularly updated and parents to be referred to this</p> |
| <p>Review systems and practices regularly</p> <ul style="list-style-type: none"> ● ensure staff and their representatives participate in any reviews ● incorporate consultation with parents and caregivers into review process as appropriate ● for those with complex medical needs, regularly check in to ensure the plan that is in place, is meeting their needs ● discussions in Te Wa and staff meetings to review the plan and assess any changes that are proposed | <p>Changes as of 5th April notified to whanau the week of 28 March in Heads Up</p> |
| <p>Education outside of the classroom: Offsite options</p> <ul style="list-style-type: none"> ● With careful planning, education outside of the classroom (EOTC) activities can go ahead at Red. ● Providers will meet a number of conditions and be treated as a school premise while the EOTC activity is taking place | <p>For the rest of Term 1 there is no off site learning</p> |
| <p>Managing spikes in case numbers</p> <ul style="list-style-type: none"> ● Should our case numbers at school increase to more than 20 per week we will revert back to Covid-19 Health and Safety plan v.3 with the following exceptions: <ul style="list-style-type: none"> - Vaccine passes will not be required - QR scanning not required | |