



ST IGNATIUS
CATHOLIC SCHOOL

Health and safety plan v5

We are now working within the Orange framework at school with the following changes:

- Mask use is strongly recommended but not mandatory
- No mandated vaccines in the education setting
- No need to scan in
- No vaccine passes required

| Mitigations | Notes |
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| <p><i>From Monday 2nd May</i></p> <p>Visitors</p> <ul style="list-style-type: none">● Parents will be able to drop off and pick up children from the school grounds.● Parents are encouraged to wear masks on-site especially indoors● This term assemblies will be held in Learning Community groups.● Visitors (not parents) - to sign in at office, no longer need to use QR codes, masks are strongly recommended● Parents coming into school outside drop off and pick up times to come in through the office and sign in & are encouraged to wear masks | <p>All children onsite.</p> |
| <p>Keeping staff safe</p> <ul style="list-style-type: none">● keep indoor spaces well ventilated.● All current staff are fully vaccinated● Where possible staff to stay 1 metre physically distanced for meetings indoors (assuming the space is large enough and well ventilated)● ensure there are sufficient and appropriate staff onsite to support first aid and emergency responses● In Term 2 onsite tutors and groups such as Kapa Haka, Shine, Chess, tutors are able to be on-site. See notes above for visitors.● It is strongly recommended that staff wear masks and continue distancing protocols in shared areas such as the school office/staff room | <p>Staff meetings on Wednesdays for teachers can go ahead in the staffroom</p> <p>Duty bags are replenished and used for scrapes etc. no children to come to the health room/office for plasters.</p> |

- meetings with parents/outside agencies will continue to be held virtually if possible but can also be on site in a well ventilated space.

Good hygiene and public health practices

- good hand hygiene and cough & sneeze etiquette
- only use indoor spaces that can be kept well-ventilated
- for those in a group, there is no specific physical distancing requirement inside or outside, but a one-metre distance is recommended wherever practicable, particularly between adults
- place furniture as much as is practicable, to support physical distancing and space between individuals
- disinfect and clean surfaces daily
- keep rooms well ventilated – windows and doors open where possible. Use CO2 monitor to check levels.
- masks are strongly encouraged to be worn when inside by all staff and students and in years 4 to 6.
- parents and caregivers are strongly encouraged to wear masks if they have to come inside buildings/classrooms
- make use of outdoor spaces as much as possible
- display posters promoting good practices
- Face masks **MUST BE WORN** on school transport for Y4 and above (bus teacher to check)

Sanitiser in spaces and Covid-19 posters up in spaces

Ventilate spaces using open doors and windows.

Windows and doors are to be opened each morning before children arrive.

Aircon units may be used but windows and doors are to stay open if possible for air circulation when practical. Air Con to be turned off when not using the space. Doors left open when spaces are left empty.

Updates are given to parents via Heads up and on the school website

Managing illness

- those who are unwell stay home (and they should phone Healthline or their GP to seek advice about getting tested)
- observe students/children for symptoms and those presenting as unwell to go home. The office will arrange for parents and caregivers to come and pick up
- facilities are in place to support isolation if becoming unwell when onsite.

Teachers to send unwell children to the office or request someone from admin to go and get them.

Health Room to be used by no more than one child at a time. If additional spaces are needed we can use the meeting room, library, AP office

Managing cases

- We are required to inform the Ministry of Education Auckland Response team of daily case numbers. Principal to send email to CovidResponseAuckland@education.govt.nz

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| <p>Supporting those with complex medical needs</p> <ul style="list-style-type: none"> ● staff to work with their GP or specialist if they need help understanding their own level of risk and how best to stay healthy. ● children with complex medical needs can seek advice from their health professional about whether it is appropriate to come to school. | <p>All our current staff are double vaccinated</p> <p>SENCO to work with families with children that have complex medical needs about the risk of being at school</p> |
| <p>Managing emergencies</p> <ul style="list-style-type: none"> ● the priority in an emergency will be to keep students and staff safe from the threat arising through the emergency event – fire, flood, earthquake etc., rather than expect all COVID-19 public health requirements to continue to be met ● ensure there are sufficient staff onsite to support first aid and emergency response requirements | <p>All current, permanent teachers and staff have up to date First Aid training certificate</p> |
| <p>Limit events onsite</p> <ul style="list-style-type: none"> ● Curriculum- based events at school can go ahead during the Orange protection framework | <p>Term 2- events can be indoors that are well ventilated or outside</p> |
| <p>Outside activities encouraged</p> <ul style="list-style-type: none"> ● exercising and singing should still be held outdoors ● physical education classes and break time activities can include access to sports equipment including playgrounds, but hygiene practice should be observed before and after playing with equipment ● Children have access to playgrounds | <p>Hand hygiene practice when leaving learning spaces and arriving in the learning spaces.</p> |
| <p>Communication</p> <ul style="list-style-type: none"> ● review communication practices so that staff, students and whānau get the information they need and in a timely way ● regularly remind staff and whānau to update their contact information ● Hybrid learning will be established with the school website as the main portal for students and whanau to access this learning | <p>Daily notices for staff and students (staff must pass relevant information onto students daily)</p> <p>Weekly newsletters to parents and additional emails as necessary</p> <p>Website Covid page to be regularly updated and parents to be referred to this</p> |

Review systems and practices regularly

- ensure staff and their representatives participate in any reviews
- incorporate consultation with parents and caregivers into review process as appropriate
- for those with complex medical needs, regularly check in to ensure the plan that is in place, is meeting their needs
- discussions in Te Wa and staff meetings to review the plan and assess any changes that are proposed

Changes as of 28th April notified to whanau the week of 6th May in Heads Up, email to be sent out Friday 29th April with changes.

Website updated 29th April

Staff informed in Daily notices and in staff meetings (Week 1)

Education outside of the classroom: Offsite options

- With careful planning, education outside of the classroom (EOTC) activities can go ahead at Orange.
- Providers will meet a number of conditions and be treated as a school premise while the EOTC activity is taking place

EOTC in Term 2 can go ahead.

Managing spikes in case numbers

- Should our case numbers at school increase to more than 20 per week we will revert back to Covid-19 Health and Safety plan v.3 with the following exceptions:
 - Vaccine passes will not be required
 - QR scanning not required